

Name of Applicant \_\_\_\_\_

Application File Number A-21-\_\_\_\_\_

## INFORMATION ABOUT MEMBERSHIP CATEGORIES

### Categories of Membership

#### 1. Member

An individual who wishes to apply to the **Association of Professional Geoscientists of Nova Scotia (APGNS)** for Professional Registration as a “Member” must meet all of the knowledge requirements of the Geoscientists Canada (GC), Canadian Geoscience Standards Council (CGSC), *Geoscience Knowledge and Experience Requirements for Professional Registration in Canada (GKE)*. The applicant must also demonstrate that they have acquired a minimum of 48 months of cumulative and progressive geoscience work experience as per the GKE.

The applicant must be a legal resident of Canada, or be legally entitled to work in Canada, demonstrate that they have good character and be conversant with the English language (oral and written). The applicant must also successfully complete the Professional Practice Exam (NPPE).

**Note: the NPPE must be completed within one year of the date of an accepted application.**

#### 2. Member-in-Training (MIT)

An applicant who has completed the GKE knowledge requirements but has less than 48 months of cumulative and progressive work experience, may be enrolled as a Member-in-Training (MIT).

The APGNS Admissions Board will determine if the knowledge requirements are complete and, if required, may prescribe examination(s) and/or course(s) to be completed for registration as an MIT. MIT's are required to document a minimum of 48 months of cumulative and progressive geoscience work experience through the preparation and submission of diaries. The diaries must document their geoscience work experience in detail. These diaries must be reviewed and authorized by a mentor or supervisor and they must be acceptable to the Registrar.

In addition, the applicant must be a legal resident of Canada, be legally entitled to work in Canada, demonstrate that they have good character, be conversant in the English language (oral and written) and pass the Professional Practice Exam (NPPE).

**Note: the NPPE may be scheduled after 24 months of geoscience work experience.**

On completion of these requirements, the MIT may apply for transfer to registration as a P.Geo.

#### 3. License to Practice (LTP)

A geoscientist who is not a resident of Nova Scotia and is registered or licensed as a professional geoscientist, is a member-in-good-standing (including applicable professional development) in another Canadian jurisdiction, may apply for a license to practice in Nova Scotia. A “License” or “LTP” is valid for the current calendar year and may be renewed at the discretion of the Registrar.

## DIRECTIONS FOR COMPLETING APPLICATION FORM

### A. Member or MIT (Member-in-Training)

All applicants who are applying for registration as either a Member or Member-in-Training must provide the following information for assessment by the Admissions Board.

A Member-in-Training is a geoscientist who has completed the knowledge requirements and has less than the required 48 months (4 years) of documented, cumulative and progressive geoscience work experience.

For an applicant educated in North America, these are the requirements for a ‘completed application.’

1. **Fill in all parts of the application form.**
2. **Attach an up-to-date, signed and dated resume.**
3. **Provide the name and contact information for four professional references.\***  
*\*See page 4 of the Application form.*
4. **Provide transcripts of all college and university courses completed.\***  
*\*Transcripts must be sent directly to APGNS from the College or University Registrar’s office.*
5. **Include the required fee.\***  
*\*See page 9 of the Application Form.*
6. **Provide other information (cover letter, description of courses, additional references, etc.) as may be required or which may assist the Admissions Board in evaluating the application.**
7. **Present evidence of legal residence in Canada. Please provide any one of the following: a copy of the picture page of a passport, copy of a Ministerial permit, copy of legal entry into Canada, or copy of provincial or territorial health card.**

### B. Non-North American Trained Geoscientists

Non-North American trained geoscientists must complete all of the above requirements. In addition, the applicant must provide a description of courses (syllabus or calendar information). If English is not the language of instruction or ‘mother tongue,’ all documents must be translated and certified by a competent translator. All transcripts must also be translated by a competent translator. Applicants should note that the more information provided, the easier it will be to assess the applicant’s credentials.

### C. Transfer from another Association in Canada - License to Practice (LTP)

Applicants who are non-resident in Nova Scotia, who are licensed in a self-regulating professional geoscience association in Canada, are a member-in-good-standing, are eligible for a License to Practice (LTP) and must complete the following requirements.

1. Complete sections A, B, C, D, E1, E5, and F of the Application Form.
2. Attach an up-to-date, signed and dated resume.
3. Include the required application assessment, stamp and registration fees.\*  
*\*See page 9 of the Application Form.*

**If you have questions, please contact the Registrar at:  
(902) 420-9928 or [registrar@geoscientistsns.ca](mailto:registrar@geoscientistsns.ca)**

**APPLICATION FOR ASSESSMENT AND REGISTRATION**

Please complete this application form **carefully and legibly** in ink. Mistakes or omissions will delay your application and may incur additional fees. APGNS uses the *Geoscience Knowledge and Experience Requirements for Professional Registration in Canada* as a reference to evaluate the applicant's knowledge and experience.

**Note: additional information, publications, letters in support of the application, etc., should be submitted along with a cover letter addressed to the Registrar.**

**A. TYPE OF MEMBERSHIP**

I wish to apply for the following category of membership:

Member                       Member in Training                       License to Practice                       Transfer Member

**NAME**

I, \_\_\_\_\_  
(Surname) (Full Given Names)

do hereby make application to be considered for registration as a Professional Geoscientist.

**B. PERSONAL INFORMATION**

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Country, Province, City) (Year, Month, Day)

**Present Residence:**

\_\_\_\_\_  
(Street Address, P.O. Box, etc.)  
\_\_\_\_\_  
(City, Town, Village) (Province/State) (Country) (Postal Code)  
\_\_\_\_\_  
(Telephone) (Facsimile) (Cell Phone) (E-mail)

**C. Name of Employer:**

\_\_\_\_\_  
(Street Address, P.O. Box, etc.)  
\_\_\_\_\_  
(City, Town, Village) (Province/State) (Country) (Postal Code)  
\_\_\_\_\_  
(Telephone) (Facsimile) (Cell Phone) (E-mail)

**Mailing Address** [Please check one.]                       Residence                       Business

**Return the Completed Form, Supporting Documents and Payment to:**

The Registrar  
Association of Professional Geoscientists of Nova Scotia  
P.O. Box 91, Main Station,  
Enfield, NS B2T 1C6

<b>RECOMMENDATION OF THE ADMISSIONS BOARD</b>		Application Number: A-19-
<input type="checkbox"/> Recommended for Member, Member-in-Training, or License to Practice		<input type="checkbox"/> Not Recommended
Date:	Meeting Number:	Chairperson:

## D. GEOSCIENCE DISCIPLINE

I wish to be registered in one of the following geoscience “streams” of specialization:

Geology                                       Geophysics                                       Environmental Geoscience

**Note that the “stream” must be consistent with academic qualifications and geoscience experience.**

## E. CANDIDATE’S QUALIFICATIONS

**1. Post Secondary Education (College, University, Technical Institute).** *(Uses additional pages as needed.)*

Institution and Address	Course or Option	Year Completed
Bachelor's Degree <i>(Indicate the institution, date, if degree is 3 or 4 year, major or honours, and whether the degree is in geology, geophysics or environmental geoscience.)</i>		
Graduate Degree <i>(Master's, PhD)</i>		
Professional Development Courses <i>(Use additional pages if necessary)</i>		

***Please note all of the following:***

1. An “official transcript” must be sent directly from the Registrar of the institution of graduation.
2. The transcript must be sent directly to APGNS at the address on page 9.
3. The Admissions Board may request additional information from the candidate about the academic courses and/or record. Applicants are encouraged to provide additional course information including, but not limited to, course number, course name, length, class / lab hours, syllabus and description of the content.
4. All non-Canadian trained applicants must provide government or professional translations into English of all non-English language documentation as part of the submission of this application.
5. The ***Geoscience Knowledge and Experience Requirements for Professional Registration in Canada*** is intended as a guide to evaluate academic achievements, not necessarily degrees granted. Applicants are encouraged to provide, in a cover letter, an explanation of why you believe you are eligible for registration as a professional geoscientist.
6. Please attach additional page(s) as needed.

## 2. References

- Applicants for P.Ge. registration **must** list the names and contact information (address, email, etc.) of at least **four (4) Professional Geoscientists or Professional Engineers** who have known you for at least one year and are familiar with your work as a geoscientist. No more than **two (2)** of these references may be associated with the same organization (*i.e.* at least two must be from outside your immediate office).
- At least **three (3)** of these references should be a registered **Professional Geoscientist (P.Ge.)**.
- These references will be contacted by APGNS under confidential cover to supply letters of reference.
- You may list any additional references on a separate page or provide letters of reference or support.
- MIT applicants **must** list the names and contact information (address, email, etc.) of at least **two (2) Professional Geoscientists or Professional Engineers** who have known you for at least one year and are familiar with your work as a geoscientist (*i.e.* not academic).
- At least **one (1)** of these references must be a registered **Professional Geoscientist (P.Ge.)**.
- On application for transfer from MIT to Member status, the applicant must supply **four (4)** references as above.

**1**

(Name) \_\_\_\_\_ (Position Title) \_\_\_\_\_

(Address) \_\_\_\_\_

(City, Town, Village) \_\_\_\_\_ (Province/State) \_\_\_\_\_ (Postal Code) \_\_\_\_\_

(Telephone) \_\_\_\_\_ (Fax) \_\_\_\_\_ (E-mail) \_\_\_\_\_

The reference is registered as: [ ] geoscientist; [ ] engineer; or [ ] other (specify): \_\_\_\_\_

**2**

(Name) \_\_\_\_\_ (Position Title) \_\_\_\_\_

(Address) \_\_\_\_\_

(City, Town, Village) \_\_\_\_\_ (Province/State) \_\_\_\_\_ (Postal Code) \_\_\_\_\_

(Telephone) \_\_\_\_\_ (Fax) \_\_\_\_\_ (E-mail) \_\_\_\_\_

The reference is registered as: [ ] geoscientist; [ ] engineer; or [ ] other (specify): \_\_\_\_\_

**3**

(Name) \_\_\_\_\_ (Position Title) \_\_\_\_\_

(Address) \_\_\_\_\_

(City, Town, Village) \_\_\_\_\_ (Province/State) \_\_\_\_\_ (Postal Code) \_\_\_\_\_

(Telephone) \_\_\_\_\_ (Fax) \_\_\_\_\_ (E-mail) \_\_\_\_\_

The reference is registered as: [ ] geoscientist; [ ] engineer; or [ ] other (specify): \_\_\_\_\_

**4**

(Name) \_\_\_\_\_ (Position Title) \_\_\_\_\_

(Address) \_\_\_\_\_

(City, Town, Village) \_\_\_\_\_ (Province/State) \_\_\_\_\_ (Postal Code) \_\_\_\_\_

(Telephone) \_\_\_\_\_ (Fax) \_\_\_\_\_ (E-mail) \_\_\_\_\_

The reference is registered as: [ ] geoscientist; [ ] engineer; or [ ] other (specify): \_\_\_\_\_

**3. Language**

What is your first language(s)? \_\_\_\_\_

If English is not your first language, please describe your ability in English for:

Writing \_\_\_\_\_ Reading \_\_\_\_\_ and Speaking \_\_\_\_\_ .

**4. Work in Canada**

Are you legally entitled to work in Canada? [  ] Yes [  ] No

What is your legal basis for working in Canada? \_\_\_\_\_

**Please include a photocopy of a document that shows legal right to Canadian residency.**

You may use a photocopy of a passport or citizenship card or landed immigrant papers or Minister's Permit or birth certificate or provincial health card.

**5. Present Employment**

(a) What is your present job title? \_\_\_\_\_

(b) Please describe your job responsibilities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. Employment History** *(Add additional sheet if necessary)*

Please provide the following information about current and previous employment:

a) name of employer(s),

b) dates (**Month and Year**) of employment, and

c) full particulars of relevant geoscience work experience, including position title, supervisor's name, responsibilities, location, for all relevant engagements, chronologically, since leaving college or university to the present.

**List the dates (Month and Year), names(s) and positions(s) of your immediate supervisor in each case.**

Applicants for Member-in-Training should also provide details of the applicable geoscience work experience.

**Please type or print legibly.**

**A DATED, SIGNED, DETAILED, CURRENT RESUME (CURRICULUM VITAE) MUST BE ATTACHED TO SUPPLEMENT THIS INFORMATION.**

**Employment History (cont'd)**

**THIS TABLE MUST BE COMPLETED – ATTACH ADDITIONAL PAGES AS NEEDED**

Employer, Employer's Address; Position Title <i>(Briefly describe experience.)</i>	Start M/Yr	Finish M/Yr	Name and Position of Supervisor	Additional Information or Comments <i>(e.g. reason for leaving, etc.)</i>
<b>Employment Prior to Completion of Knowledge Requirements (Undergraduate degree)</b>				
<b>Employment during Post-Graduate Work (MSc and/or PhD)</b>				
<b>Employment after Completion of Knowledge Requirements (Undergraduate or graduate degree)</b>				

**F. STATEMENTS AND DECLARATION**

**1. Professional Geoscience Association(s)**

Have you ever made application for registration of any category in this or any other Association of Professional Geoscientists in Canada?

Yes       No      Where? \_\_\_\_\_

If yes, are you a member-in-good standing?       Yes       No      Number? \_\_\_\_\_

Were you assigned an examination/course program?       Yes       No

Give Details: \_\_\_\_\_  
\_\_\_\_\_

**2. Present Membership in a Professional Geoscience Association(s)**

Are you presently a member of another Provincial Geoscience Association(s)?       Yes       No

Province: \_\_\_\_\_

Class of Membership \_\_\_\_\_ Registration Number \_\_\_\_\_  
(Member or Member-in-Training or Licensee)

Have current dues been paid?       Yes       No

Until what date? \_\_\_\_\_

**3. Professional Practice Exam**

Have you successfully completed the National Professional Practice Examination (NPPE)?

Yes       No      Date taken and passed: \_\_\_\_\_

**4. Disciplinary Action**

Are you, or have you ever been, subject to investigation or disciplinary action or sanction by a civil or criminal court, an employer, an academic institution or a Professional Association?       Yes       No

Association Name: \_\_\_\_\_

If yes, please give details. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Other Information**

Is there anything else that we should know about you?       Yes       No      Please explain. Attach additional pages as necessary.

\_\_\_\_\_



## 5. Declaration

I declare that the statements made on this form are true and correct to the best of my knowledge and belief. I understand that any false or misleading statements, willful omissions or misrepresentations on this form shall be considered as sufficient cause for refusal of admission and/or registration to or dismissal from the Association.

By signing this form, I authorize the Association to investigate the accuracy and completeness of this information, to check my background, to make inquiries necessary to qualify me for admission to the Association.

I release from liability all previous and current employers and/or regulators who provide information relating to my character and/or employment history and/or work experience and/or prior and/or current employment.

If I am admitted to professional geoscience registration, I agree to be governed by the *Geoscience Profession Act*, the *Geoscience Practice Regulations*, the *by-laws* and the *Code of Ethics* of the *Association of Professional Geoscientists of Nova Scotia (APGNS)*.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### Questions about Knowledge Requirements and Geoscience Work Experience

If you have questions about the knowledge requirements or geoscience work experience, please read the material at the Geoscientists Canada website: <http://geoscientistscanada.ca>.

If you have questions, please contact:

**David C. Carter, P.Ge., FGC, Executive Director and Registrar**  
registrar@geoscientistsns.ca or Phone (902) 420-9928

### Mailing this Form

Mail the completed application form, supporting documents, and a payment for fees and dues to:

**The Registrar, Association of Professional Geoscientists of Nova Scotia**  
**P.O. Box 91, Main Station**  
**Enfield, Nova Scotia, B2T 1C6**

Application fees and dues may be paid by cheque (payable to: *Association of Professional Geoscientists of Nova Scotia*) or on-line at [www.geoscientistsns.ca](http://www.geoscientistsns.ca) (please attach a copy of the on-line payment receipt).

**Fees and Dues are for the 2021 Calendar Year.** (*Note that fees and dues are subject to change from year to year.*) Please contact the Registrar or check the website at [www.geoscientistsns.ca](http://www.geoscientistsns.ca) for the current schedule of applicable fees and dues.

1. Applicants for Member must enclose a payment for the **Total of \$977.50.**  
(Annual Dues \$475.00, Stamp fee \$75.00 and Assessment fee \$300.00 plus HST@15%)
2. Applicants for Member-in-Training must enclose a payment for the **Total of \$396.75.**  
(Annual Dues \$225.00 and Assessment fee \$120.00 plus HST@15%)
3. Applications for License to Practice must enclose a payment for the **Total of \$977.50.**  
(Annual Dues \$475.00, stamp fee \$75.00 and Assessment fee \$300.00 plus HST@15%)

***Please note that Fees and Dues are payable at the time of application.***  
***The Application for Registration Fees and Dues are non-refundable.***