

Appendix A.
**Additional Information Regarding the Policy and Procedures with Respect to Re-Instatement
of Professional Geoscience Registration;
September, 2017; updated March 2018**

Summary table: Re-instatement procedure for reverting from retired or resigned or stricken status.

Applicant type	Description	Time span	Procedure	Fee / Service charge
Mobility / transfer	Currently registered and in good standing with one or more Cdn CA's.	na	Applicant must submit an application for transfer of registration and an up to date resume; staff will confirm standing in other CA's.	\$275.00 application / transfer fee \$450.00 annual registration
Mobility / transfer	Formerly registered in another CA & resigned in good standing ; not currently registered.	na	Applicant must submit an application for registration, including all supporting documentation and information.	\$275.00 application fee \$450.00 annual registration
Re-instatement	Formerly registered with APGNS; resigned in good standing ; not registered with another CA; includes retired from active practice	Resigned one (<1) year or less	Applicant must apply in writing, including a letter of explanation / documentation of why the license was lapsed and what geoscience activities were undertaken during lapse, and pay the application and annual registration fees; the fees may be waived or prorated as approved by Council; no application required	\$150.00 application fee \$450.00 annual registration
Re-instatement	Formerly registered with APGNS; resigned in good standing ; registered with another CA; includes retired from active practice	Resigned more than (>1) one year	Applicant must submit an application for transfer of registration and an up to date resume; staff will confirm standing in other CA's.	\$150.00 application fee \$450.00 annual registration
Re-instatement	Formerly registered with APGNS; resigned in good standing ; not registered with another CA	Resigned more than (>1) one year	Applicant must apply in writing; must provide an up to date, detailed chronological work history of the period when licensure lapsed; must provide CPD reports for the lapsed period; must successfully complete the NPPE (if not previously)	\$150.00 application fee \$450.00 annual registration

Summary table: Re-instatement procedure for reverting from retired or resigned or stricken status (cont.).

Re-Instatement after sanction	Formerly registered with APGNS; stricken for non-payment of registration fees, (including late payment fees)	Stricken one (<1) year or less	Applicant must apply in writing; must provide an up to date, detailed chronological work history of the period when licensure lapsed; must provide CPD reports for the lapsed period; must successfully complete the NPPE (if not previously)	\$275.00 application fee \$450.00 annual registration (Council may require payment of fee for lapsed year)
Re-Instatement after sanction	Formerly registered with APGNS; stricken for non-payment of registration fees, (including late payment fees)	Stricken for more than (>1) one year	Applicant must apply in writing; must provide an up to date, detailed chronological work history of the period when licensure lapsed; must provide CPD reports for the lapsed period; must successfully complete the NPPE (if not previously)	\$275.00 application fee \$450.00 annual registration (Council may require payment of fees for lapsed years)
Re-Instatement after sanction	Formerly registered with APGNS; stricken as part of disciplinary action	na	Complete application and other requirements for registration	\$500.00 application fee \$450.00 annual registration

Notes:

- Actual circumstances for application for re-instatement as well as the procedure may vary. Each file will be addressed individually by the Registrar, the Admissions Board and the Council.
- Applications for re-instatement and all supporting or requested materials must be submitted to the Registrar for compilation and presentation to the Admissions Board and Council.
- All procedures are subject to fees as per the current Schedule A.
- CPD reports are required for all lapsed years to demonstrate competence in all cases.
- Successful completion of the NPPE is required in all cases where registration has lapsed for 5 years or more.
- Each application for re-instatement is subject to review by the Registrar, the Admissions Board and approval by Council. Council may waive or require additional procedures. Council’s decision may be appealed to the Admissions Review Committee (ARC) within 30 days (appeal fee \$625.00). The decision of the ARC is final.
- If questions arise regarding the policy and/or procedure regarding re-instatement, contact the Registrar (registrar@geoscientistsns.ca; 902-420-9928)