

APGNS Policy Regarding Appointment of the Auditor

**(Based on the in-term procedures with respect to
the Auditor; addendum to the by-laws)**

**The Association of Professional Geoscientists of Nova Scotia
approved May 2015; update March 2018**

Definitions

Act – means the *Geoscience Profession Act*.

By-laws – means the by-laws of the Association of Professional Geoscientists of Nova Scotia (Geoscientists Nova Scotia, APGNS or the Association) currently in force under the Act.

Council – means the Council of the Association.

Registrar – means the Registrar of the Association as appointed by the Council of the Association.

Registrant – means a registered member, licensee, member-in-training (MIT), or authorized holder of a corporate Certificate of Authorization.

Secretary – means the Secretary of the Association as appointed by the Council of the Association.

Introduction

The following reflects the current policy and practice of the Association based on and applied under the *Geoscience Profession Act of 2002* and the by-laws of the Association. Council has approved the following procedures as policy, originally as addendums to the by-laws of the Association.

AUDITOR

The Council shall appoint annually a chartered accountant to complete a financial review of the accounting books and financial records of the Association as maintained by the Administrative Assistant under the supervision of the Registrar and the Treasurer.

The reviewer shall examine into the financial condition of the Association, prepare a balance sheet and report thereon. Such balance sheet and report shall be delivered to the Registrar and the Treasurer, who shall present it to the annual meeting of the Association.